

**NORTHWEST DISTRICT OF THE
MISSOURI ASSOCIATIONS OF STUDENT COUNCILS**

C O N S T I T U T I O N

Article 1 – NAME

The name of this association shall be the Northwest District of the Missouri Association of Student Councils.

Article 2 – PURPOSE

The purpose of this association shall be to bring together members of the Student Councils of the northwest area of Missouri for the purpose of discussing and exchanging ideas of organization and projects, to promote better interschool relations, to train for citizenship, to provide a means for student expression, and to encourage participation in leadership activities.

Article 3 – MEMBERSHIP

Section 1: All public, private, and parochial secondary, middle, junior high schools within the Northwest District (the counties of Andrew, Atchison, Buchanan, Caldwell, Carroll, Clay, Clinton, Daviess, DeKalb, Gentry, Grundy, Harrison, Holt, Lafayette, Livingston, Mercer, Nodaway, Platte, Ray, and Worth) having a Student Council and/or similar student government organization are eligible for membership in this district association.

Section 2: Any secondary or middle/junior high school not included in Article 3, Section 1, is eligible for membership subject to approval by the Executive Committee.

Article 4 – MEETINGS

- Section 1: The Northwest District shall meet at least once annually at the fall district meeting and at any other times deemed necessary by the Executive Committee.
- Section 2: The presiding officer shall be selected by the President school of the Northwest District.
- Section 3: Special meetings may be called by the Executive Committee.

Article 5 – REPRESENTATION

- Section 1: Representation to the Northwest District shall be vested in two (2) official student delegates and a faculty advisor. Each official student delegate shall be entitled to one (1) vote. The faculty advisor is an ex-officio delegate.
- Section 2: In addition to the two (2) official delegates, the number of delegates that may attend the Northwest District meetings may be determined by the host school (President), subject to approval by the Executive Committee.

Article 6 – OFFICERS

- Section 1: The Executive Committee of the Northwest District shall consist of the following officers: President, First Vice President; Second Vice President, Secretary, and Northwest District Board Representative.
- Section 2: To be eligible to campaign for an office of the Northwest District, the school must be present at the Northwest District fall meeting and have written approval of the school advisor and principal.

Section 3: A school desiring to campaign for an office shall communicate their interest prior to the date of the fall district meeting. No additional nominations will be accepted from the floor.

Section 4: Election of officers will be conducted at the fall district meeting. The school receiving the largest number of votes for each office will be elected. The term of office shall begin at the end of the district meeting at which time they have been elected. The term shall run for one year or until the end of the next annual fall meeting or until a qualified successor has been elected and acknowledges responsibility of office.

Section 5: The Executive Committee of this association shall be composed of the Northwest District Board Representative, the student officers of the officer schools, and the faculty advisors of the officers' schools. If an office remains open after the fall district meeting, the Executive Committee shall appoint a school to fill that position.

Section 6: The President shall preside at the Northwest District fall meeting.

The President shall appoint all standing and special committees subject to the approval of the Executive Committee.

The President shall prepare an agenda for the fall meeting in cooperation with the Executive Secretary.

The President shall be the main student representative of the Northwest District in its contacts with the public.

The school serving in the office of President shall be a high school.

Section 7: The First Vice President shall be an ex-officio member of all Northwest District committees.

The First Vice President shall be responsible for the discussion groups / workshops offered at the annual fall district meeting.

The school serving in the office of First Vice President shall be a high school.

Section 8: The Second Vice President shall be an ex-officio member of all Northwest District committees.

The Second Vice President shall be responsible for the middle school/junior high activities and workshops at the fall district meeting.

The school serving in the office of Second Vice President shall be a middle school or junior high school.

Section 9: The Secretary shall be responsible for recording the minutes of each Northwest District meeting.

The Secretary shall be responsible for conducting an icebreaker at the opening session of the Northwest District meeting.

The Secretary shall be responsible for recording the names of the official delegates to the Northwest District fall meeting.

The Secretary shall be responsible for providing certificates for attendance and workshop presenters at the Northwest District fall meeting.

The Secretary shall maintain all correspondence pertaining to the Northwest District and its Executive Secretary.

The school serving the in office of Secretary shall be a high school.

Article 7 – NORTHWEST DISTRICT BOARD REPRESENTATIVE

Section 1: The advisors at the annual Northwest District fall meeting shall elect the Northwest Board Representative. The Northwest Board Representative shall serve for a period of three years and be allowed to succeed himself/herself one time.

Section 2: Duties of the Northwest Board Representative:

A. Assume general direction over all activities of the Northwest District with the assistance of the Executive Committee.

- B. Attend the Missouri Association of Student Councils Advisory Board meeting in March and July/August.
- C. Represent the interest of the Northwest District and report on district events and activities to the Missouri Advisory Board.
- D. Communicate to the Northwest District, decisions made by the Missouri Advisory Board.
- E. Set policies, guidelines, rules and fees for the Northwest District.
- F. Approve and prepare fiscal expenditures and reports to the Northwest District. Maintain fiscal accounts and be responsible for all Northwest District expenditures.
- G. Provide guidance to officer schools for hosting the district's annual fall meeting. Serve as a resource person for all member schools.
- H. Call a meeting of the Executive Committee prior to the Northwest District fall meeting and at any other time that the need arises.
- I. Perform duties as directed by the Executive Director of the Missouri Association of Student Councils and Missouri Advisory Board.

Article 8 – AMMENDMENTS

- Section 1: All proposed amendments to the Northwest District Constitution shall be presented to the Executive Committee at any time, and voted on at the following meeting of the Northwest District.
- Section 2: The Northwest District Constitution shall be amended by two-thirds majority vote of the official delegates at any Northwest District meeting, providing the requirements of Article 8, Section 1 have been met.

BY-LAWS

- Section 1: All association meetings shall be conducted as stated in the Revised Edition of the Robert's Rules of Order.
- Section 2: All official delegates are permitted to have a faculty member from their school at all business meetings of the Northwest District.
- Section 3: Annual membership dues shall be \$5 per school payable to the MASC Northwest District prior to or on the day of the fall district meeting.

Section 4: Issues or concerns vital to public education and affecting students may be proposed as resolutions and voted upon at any Northwest District meeting. A simple majority shall be required for the passage of the resolution, subject to the approval of the Northwest District Executive Committee.

Section 5: The annual Northwest District fall meeting shall be held in October or November with the actual date being determined by the President school.

Adopted: October 26, 2007

Dues Revision: Dues shall be \$30 per school per school year.
March 13, 2009