

**SOUTHEAST DISTRICT OF THE
MISSOURI ASSOCIATION OF STUDENT COUNCILS**

CONSTITUTION AND BY-LAWS

PREAMBLE

In order to establish a closer relationship between student councils in the various schools within the Southeast District of the State of Missouri, we do hereby organize the Southeast District of the Missouri Association of Student Councils.

ARTICLE I

PURPOSE

The purpose of this association shall be to bring together members of the Student Councils from schools in the Southeast area of Missouri for the purpose of discussing and exchanging ideas of organization and projects; to promote better inter-council relations; to train for citizenship; to provide a means for student expression, and to provide vital and practical experience in leadership.

ARTICLE II

MEMBERSHIP

SECTION I

Membership shall consist of student councils of all public, private and parochial middle/junior high and senior high schools in the Southeast District of Missouri. The Missouri Association of Student Councils (MASC) Executive Advisory Board will determine the boundaries and counties of the Southeast District. Schools in the counties of Jefferson, St. Francois, Madison, St. Genevieve, Bollinger, Perry, Cape, New Madrid, Washington, Scott, Mississippi, Pemiscot, Dunklin, Stoddard, Iron, Butler, Carter, Reynolds, and Ripley having a Student Council and/or similar student government organizations are eligible for membership in this district association. Membership shall not extend below the sixth grade.

SECTION II

Any secondary or middle/junior high school not included in Article II, Section 1, is eligible for membership, subject to approval by the MASC Executive Advisory Board.

ARTICLE III

MEETINGS

SECTION I

The Southeast District shall meet at least once annually at the fall district convention and at any other times deemed necessary by the Southeast District's Representative to the MASC Executive Advisory Board (Advisory Board Member).

SECTION II

The officer presiding over the Southeast District fall convention shall be selected by the President school of the Southeast District.

SECTION III

Special meetings may be called at the discretion of the Advisory Board Member.

ARTICLE IV

REPRESENTATION

SECTION 1

Representation to the Southeast District fall convention shall be vested in two (2) official student delegates and a faculty advisor. Each official student delegate shall be entitled to one (1) vote. The faculty advisor is an ex-officio delegate.

SECTION II

In addition to the two (2) official delegates, the host school (President school), subject to approval by the Advisory Board Member may determine the number of delegates that may attend the Southeast District conventions.

ARTICLE V

OFFICERS

SECTION I

The Executive Committee of the Southeast District shall consist of the following officers: President school, First Vice President school, Second Vice President school, Secretary school, and the Southeast District Advisory Board Member.

SECTION II

To be eligible to campaign for an office of the Southeast District, the school must be present at the Southeast District's fall meeting and have prior written approval of the school's student council advisor and principal.

SECTION III

A school desiring to campaign for an office shall communicate their interest prior to the date of the fall district convention. No additional nominations will be accepted from the floor.

SECTION IV

Election of officers will be conducted at the fall district convention. The school receiving the largest number of votes for each office will be elected. The term of office shall begin at the end of the district convention at which time they have been elected. The term shall run for one year or until the end of the next annual fall convention or until a qualified successor has been elected and acknowledges responsibility of office. If an office remains open after the fall district convention, the Advisory Board Member shall appoint a school to fill that position.

SECTION V

The Executive Committee of this association shall be composed of the Southeast District Advisory Board Member, the student officers of the officer schools, and the faculty advisors of the officers' schools.

SECTION VI

The President school shall preside over the Southeast District fall convention.

The President school shall appoint all special committees, subject to the approval of the Advisory Board Member.

The President school shall prepare an agenda for the fall convention in cooperation with the Advisory Board Member.

The President school shall be the main student representative of the Southeast District in its contacts with the public.

The school serving in the office of President shall be a high school.

SECTION VII

The First Vice President School shall be responsible for the high school activities, discussion groups/workshops offered at the annual fall district convention.

The First Vice President School shall encourage membership in the district association among non-member schools. They shall assume the responsibility of selecting discussion topics activities at the fall convention, subject to the approval of the Advisory Board Member, and they shall assume the responsibility of selecting schools to provide leaders for the individual discussion/workshop groups.

The First Vice President School shall assist the President school, as needed, before and during the fall convention.

The school serving in the office of First Vice President shall be a high school.

SECTION VIII

The Second Vice President School shall be responsible for the junior high/middle school activities, discussion groups/workshops offered at the annual fall district convention.

The Second Vice President School shall encourage membership in the district association among non-member schools. They shall assume the responsibility of selecting discussion

topics at the fall convention, subject to the approval of the Advisory Board Member, and they shall assume the responsibility of selecting schools to provide leaders for the individual discussion/workshop groups.

The Second Vice President School shall assist the President school, as needed, before and during the fall convention.

The school serving in the office of Second Vice President shall be a junior/middle high school.

SECTION IX

The Secretary school shall be responsible for recording the minutes of each Southeast District convention.

The Secretary school shall be responsible for conducting the roll call of schools in attendance at the Southeast District convention.

The Secretary school shall be responsible for providing certificates to schools in attendance and to workshop presenters at the Southeast District fall convention.

The school serving in the office of Secretary shall be a high school.

ARTICLE VI

EXECUTIVE BOARD OF ADVISORS REPRESENTATIVE

SECTION I

The advisors of the Southeast District shall elect a member school advisor to represent the Southeast District on the MASC Executive Board of Advisors for a term of three (3) years. The representative may serve two (2) terms on the Executive Advisory Board.

SECTION II

Duties of the Southeast District Advisory Board member:

- A. Assume general direction over all activities of the Southeast District.
- B. Attend the Missouri Association of Student Council's Advisory Board meeting in March and July.
- C. Represent the interest of the Southeast District and report on district events and financial activities to the MASC Advisory Board.

- D. Communicate to the Southeast District decisions made by the MASC Advisory Board.
- E. Set policies, guidelines, rules and fees for the Southeast District.
- F. Prepare and approve fiscal income and expenditures reports to the Southeast District and the MASC Advisory Board. Maintain fiscal accounts and be responsible for all Southeast District expenditures.
- G. Provide guidance to officer schools for hosting the district's annual fall convention.
- H. Serve as a resource person for all member schools.
- I. Perform duties as directed by the Executive Director of the Missouri Association of Student Councils and the MASC Advisory Board.
- J. Call a meeting of the District's Executive Committee prior to the Fall Convention and any other time that the need arises.

ARTICLE VII

AMENDMENTS

SECTION 1

All proposed amendments to the Southeast District Constitution may be presented to the Advisory Board Member at any time, and shall be voted on at the following Southeast District Convention.

SECTION II

The Southeast District Constitution shall be amended by a two-thirds majority vote of the official advisor delegates at the Southeast District Convention, providing the requirements of Article VII, Section 1 have been met.

BY-LAWS

SECTION I

All association meetings shall be conducted as stated in the Revised Edition of Robert's Rules of Order.

SECTION II

All member schools are permitted to have an advisor from their school at all business meetings of the Southeast District.

SECTION III

Annual membership dues shall be \$60.00 per school or \$100 for a single school district's high school and junior/middle high student councils, not to exceed two schools from a district.

All membership dues shall be paid to the Southeast District in care of the Advisory Board Member prior to the fall district convention.

SECTION IV

Issues or concerns vital to public education and affecting students may be proposed as resolutions and voted upon at the Southeast District convention. A simple majority shall be required for the passage of the resolution, subject to the approval of the Advisory Board Member.

SECTION V

The annual Southeast District fall convention shall be held in October or November with the actual date being determined by the President School.

SECTION VI

The Advisory Board Member shall determine the procedure for electing officer schools each year. These guidelines shall be disseminated to member schools prior to the fall convention.