

Dear _____, (Address this to your school Activities Director)

Please review the announcement below and let me know if it is OK as is or needs revision.

ALSO

What time should _____ (Your SOMO athlete's name goes here) be here?

Will you please make a note at the gate that he/she and his/her parents are allowed to enter at no charge?

Thanks,

Your Name

SCRIPT BEGINS

Ladies and gentlemen,

_____ (Your school name) is proud to recognize ALL student athletes.

Please welcome Special Olympic athlete _____. (SOMO athlete's FULL name)
(Please allow the athlete time to reach officials.)

_____ (SOMO athlete's first name) is excited to help start the 2012 _____ (sport) season by presenting officials with the coin for the coin toss. (Or present game ball to officials – whichever you think is best.)

Thank you _____. (SOMO athlete's first name)

SCRIPT ENDS

*** Remember to arrange for a photographer for the event; the school newspaper and yearbook advisors should be notified as well. This is a great way to increase coverage of student life for school publications.